

## REFERENCING STYLE

It is recommended to use the Harvard referencing style for citing information resources.

A reference is given in parentheses and includes the author's surname (in the original language) and the year of publication, e.g. (Smith, 2020).

If multiple sources are cited within the same parentheses, they must be listed in the same order as they appear in the list of references, separated with semicolons, e.g. (Johnson, 2015; Smith, 2014).

Quotations are placed in quotation marks followed the page number indicated, e.g.: "After that I lived like a young rajah in all the capitals of Europe..." (Fitzgerald, 2018, p. 43).

If there are several authors, their surnames are usually separated by the conjunction "and". Two authors: (Johnson and Williams, 2019). Three authors: (Taylor, Fisher and Brown, 2014). If there are more than three authors, use et al, e.g. (Harrison et al., 2016).

To distinguish authors with identical surnames, initials are used. For works by the same author published in the same year, Latin letter identifiers are added, e.g. (Ivanov, 2017a, 2017b).

If the authors are not indicated, the title of the source, placed in quotation marks and italicized, e.g.: "Psychology of pressure" (2010).

### List of references

In accordance with the requirements of domestic and international databases, to ensure high-quality and accurate assessment of the citation metrics, manuscripts must include two lists of references:

*1. List of references in the original language.*

The bibliographic description must follow the format shown in Table 1.

Table 1

Article in the scientific journal	Surname, initials (year). Title of article. <i>The title of the publication in italics</i> , vol. No. issue number (if any), pp. page numbers of the article.
Book	Surname, initials (year). <i>Name in italics</i> . City: publisher, country.
Electronic resource	Author (year), "Article Title", [Online], full URL, (Accessed: dd.mm.yyyy).

If there are four or more authors, all authors must be listed. Punctuation for two authors: use "and" without a comma; for multiple authors: use commas, with "and" (without a preceding comma) before the final author, e.g.: Ingram, T.N., Laforge, R.W., Schwepker, T.V. and Williams, M.R. (2007).

Multiple works by the same author must be arranged chronologically. Multiple works by the same published in the same year must be ordered alphabetically by title.

If the source has a DOI, it must be indicated at the end of the bibliographic entry in the list of references.

2. *List of bibliographic data in English for the sources published in other languages (References).*

If all sources are originally published in English, the second list is not required. For sources in other languages (e.g. Russian), the language identifier (In Russian) is added at the end of the entry, after the page range.

The bibliographic description must follow the format shown in Table 2.

Table 2

Article in the scientific journal	Surname, initials (year). Title of the article in English [Title transliterated]. The title of the publication transliterated = in English, in italics, vol. No. issue number (if any), pp. page numbers of the article (In Russian).
Book	Surname, initials (year). Title transliterates in italics [Title in English]. City: publisher, country (In Russian).

The bibliographic data in both lists is not numbered and is arranged alphabetically by the first letter of the first word in each source (usually it is the surname of the first author, or by the title if the authors are not indicated). Russian-language sources are listed first, followed by foreign ones. When translating the list of sources into English, the alphabetical order of the original Russian list must be preserved.

Bibliographic entries for sources indexed in international scientometric databases (Scopus, Web of Science) are highlighted in yellow.

For detailed guidelines on compiling lists according to the Harvard referencing style, visit: <https://www.emeraldgrouppublishing.com/how-to/authoring-editing-reviewing/use-harvard-reference-system>